

**MINUTES OF THE THIRTY EIGHTH ANNUAL GENERAL MEETING OF  
NEIL INDUSTRIES LIMITED THROUGH VIDEO  
CONFERENCING/OTHER AUDIO VISUAL MEANS (VC/OAVM) HELD  
ON WEDNESDAY, THE 29<sup>TH</sup> DAY OF SEPTEMBER, 2021 WHICH  
COMMENCED AT 11:00 A.M AND CONCLUDED AT 11:30 A.M.**

**PRESENT:**

MR. ARVIND KUMAR MITTAL - MANAGING DIRECTOR & MEMBER  
ARVIND KUMAR MITTAL HUF - MR. ARVIND KUMAR MITTAL  
(THROUGH ITS KARTA)  
MR. VIVEK AWASTHI - INDEPENDENT DIRECTOR & THE  
CHAIRMAN OF AUDIT COMMITTEE  
MRS. ARCHANA SINGH - INDEPENDENT DIRECTOR

**IN ATTENDANCE:**

MS. AMANPREET KAUR COMPANY SECRETARY

MEMBERS PRESENT THROUGH VC/OAVM (PUBLIC): 22  
PROXIES PRESENT: NOT APPLICABLE

**BY INVITATION:**

MRS. RUCHI (SHARMA) SHUKLA CHIEF FINANCIAL OFFICER  
MR. VAIBHAV AGNIHOTRI SECRETARIAL AUDITOR  
MR. ANURAG FATEHPURIA SCRUTINIZER  
MR. ALOK JAIN  
(RANJIT JAIN & CO.) STATUTORY AUDITOR

The Board of Directors of the Company had authorized Ms. Amanpreet Kaur to conduct the proceedings of the 38<sup>th</sup> Annual General Meeting of the Company.

**1. CHAIRMAN**

Mr. Arvind Kumar Mittal, Managing Director of the Company took the Chair and on his behalf Ms. Amanpreet Kaur, Company Secretary of the Company welcomed all the members present at the 38<sup>th</sup> Annual General Meeting.

On behalf of The Chairman of the meeting, Company Secretary informed the members present that other Directors of the Company could not be present in the meeting due to their health issue on that day. However, they had sent greetings and good wishes to all the members present.



On behalf of The Chairman of the meeting, Company Secretary informed the members that the meeting had held through video conference in accordance with the circular issued by the Ministry of Corporate Affairs and SEBI.

## **2. QUORUM**

On behalf of the Chairman, Company Secretary ascertained the quorum present through video conferencing to conduct the proceedings of this meeting. After verifying the requisite quorum, called the meeting to order.

## **3. REGISTER & REPORTS**

On behalf of the Chairman, Company Secretary announced that the register of KMP, Director's Shareholding, Minutes Book of Annual General Meeting and other reports are available to shareholders for inspection, throughout the meeting.

As the AGM was conducted through video conference, the facility for appointment of proxies and its related compliances by the members were not applicable.

On behalf of the Chairman, Company Secretary informed the Members that the auditor's report on the financial statements for the year ended March 31, 2021 did not have any adverse remarks or qualifications or observations. With the Consent of members, it was taken as read.

She further informed the members that the report of Secretarial Auditor also did not have any adverse remarks or qualifications or observations therefore, with the Consent of Members it was also taken as read.

With the Consent of Members, the Managing Director's message, Notice, Director's report and the Audited Accounts were also taken as read.

On behalf of the Chairman, Company Secretary then proceeded with the Proceedings of the Meeting.

The Company Secretary then informed the members that as per the provisions of Companies Act, 2013 and Regulation 44 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 as amended, the Company had provided the facility of remote E Voting to its shareholders to enable them to cast their vote electronically on the agenda item specified in the notice of the 38<sup>th</sup> Annual General Meeting



and that the remote e voting facility commenced from 26<sup>th</sup> September, 2021 at 09:00 A.M. and ended on 28<sup>th</sup> September, 2021 at 05:00 P.M. Members were also informed that who had not cast their vote electronically and who had participated in this meeting had an opportunity through remote e voting process, to cast their vote during the Annual General Meeting and fifteen minutes after the conclusion of the meeting through the e-voting system provided by NSDL.

She further informed that Mr. Anurag Fatehpuria, Practicing Company Secretary was appointed as scrutinizer for scrutinizing the E Voting Process.

On behalf of the Chairman, the Company Secretary then took over the proceedings and informed the members about the flow of events at the AGM and stated that after reading the Managing Director's message, she would move all the resolutions as set out in the Notice of AGM and then would move to the discussion and Questions & Answers (Q&A) session. On the conclusion of the discussion and Q&A session, the members could cast their vote on the resolutions through e-voting.

Thereafter, on behalf of the Chairman, Company Secretary took up the items for approval of members as per the notice of Annual General Meeting.

**ITEM NO. 1: CONSIDERATION & ADOPTION OF AUDITED FINANCIAL STATEMENTS OF THE COMPANY FOR THE YEAR ENDED MARCH 31, 2021 INCLUDING THE REPORT OF THE BOARD OF DIRECTORS AND AUDITORS THEREON**

On behalf of the Chairman, the Company Secretary informed that the Ordinary Resolution for Item No. 1 of the Notice was to approve the financial statements along with the Board of Directors report and Auditor's report for the financial year ended March 31, 2021. The approved accounts would be filed with the Registrar of Companies.

The Resolution for Item No. 1 of the Notice read as follows:

**"RESOLVED THAT** the Audited Financial Statements of the Company for the Financial Year ended March 31, 2021, the reports of the Board of Directors and Auditors thereon laid before this meeting be and are hereby considered and adopted.

**RESOLVED FURTHER THAT** Mr. Arvind Kumar Mittal, Managing Director and/or Ms. Amanpreet Kaur, Company Secretary of the Company be and is hereby authorized to take all actions and steps expedient or desirable to give effect to this aforesaid resolution".

  
Chairman's Initial

**ITEM NO. 2: APPOINTMENT OF DIRECTOR IN PLACE OF MR. CHANDRA KANT DWIVEDI (DIN: 06396144) WHO RETIRE BY ROTATION AND BEING ELIGIBLE OFFER HIMSELF FOR RE-APPOINTMENT**

On behalf of the Chairman, the Company Secretary stated that as per the requirements of the Companies Act, 2013 One third of the total number of Directors (excluding Independent Directors) retire by rotation every year. Accordingly, Mr. Chandra Kant Dwivedi was retiring by rotation and has offered himself for re-appointment.

The Resolution for Item No. 2 of the Notice read as follows:

**"RESOLVED THAT** pursuant to the provisions of Section 152 of the Companies Act, 2013, rules framed there under and other applicable provisions, if any, Mr. Chandra Kant Dwivedi (DIN: 06996144) who retires by rotation at this meeting be and is hereby appointed as a Director of the Company, liable to retire by rotation."

**RESOLVED FURTHER THAT** Mr. Arvind Kumar Mittal, Managing Director and/or Ms. Amanpreet Kaur, Company Secretary of the Company be and is hereby authorized to take all actions and steps expedient or desirable to give effect to this aforesaid resolution".

Mr. Jaydip Bakshi, Mr. Goutam Nandy and Mr. Abhirup Nandy expressed their views with regard to the Company's performance, Management and Compliance Department.

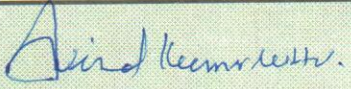
The Company Secretary acknowledged the views of the speaker shareholders and expressed her gratitude for the same.

The Company Secretary informed the shareholders that the combined results of the Remote E- voting and E-voting during the Annual General Meeting would be put up on the Company's notice board and on the Company's website on or before 1<sup>st</sup> October, 2021.

There being no other business, on behalf of the Chairman, Company Secretary thanked the shareholders for participating in the meeting.

**DATE: 04/10/2021**

**PLACE: Kanpur**



Chairman's Initial